

**RENT/MORTGAGE DOCUMENTATION
CHRISTIAN ASSISTANCE MINISTRY
110 McCullough
San Antonio, TX 78215**

Client Information:

Date (month/day/year): _____

Client Name: _____
(complete street address)

Client Address: _____
(city/state/zip)

Type of Assistance:

Rent

Mortgage

Past due rent

Past due mortgage

The monthly rent/mortgage payment is \$ _____

The total owed (including the amount above) is \$ _____

The one month amount being paid by this agency is \$ _____

The amount being paid is for the month of (month/year) _____

The one month amount being paid is/was due on (month/day/year) _____

The one month amount being paid is past due in its entirety at time of payment (check one):
 Yes No

LRO Verification (To be completed by the LRO staff):

LRO Staff Name: _____

LRO Staff Signature: _____

Date (month/day/year): _____

Landlord/Mortgage Holder Verification (To be completed by the landlord/mortgage holder):

This is to confirm that rent/mortgage for _____ for the property
(name of individual of family)
at _____ with
(complete address, street number and name, city, state, zip code)

a monthly rent amount of \$ _____ (rent only: includes no deposits, late fees, or other charges) or with a mortgage with

a monthly payment of \$ _____ (principal and interest only; no escrow payments or other fees) is/was due on

_____. The individual/family now has rent/mortgage due/past due for the month(s) of _____.
(month/day/year) (month/year)

Landlord/Mortgage Holder Name: _____ Phone: _____

Address: _____

Landlord/Mortgage Holder Signature: _____ Date (mo/day/yr): _____

Important: Payment will guarantee residency for an additional 30 days!